

LIBRARY BOARD OF THE BOROUGH OF OAKMONT

MINUTES

July 8, 2026

Present: Caitlyn Boland, Ann Buechli, Ann Galm, Candace Hill, Laura Spisak, and Alex Taylor. Maggie Soff and Emily Stimmel joined virtually. Deb Ormay joined as a Borough Council representative.

Absent: Laura Spisak.

Chair Ann Galm called the meeting to order at 5:35 PM.

Regular Business

The June minutes were reviewed. Candace moved that the minutes be approved with those edits. Rebecca seconded. Minutes were unanimously approved.

Financial Report

Ann B. presented the June financial statements:

- The June statement continues to show solid figures to budget and plans.
- In terms of revenue, book sales continue to be strong, totaling \$7,049.63 to date. The monthly RAD allocation was received, totaling \$61,138.92 YTD. There was also \$2,052 in new contributions, gifts, and donations in June. With the receipt of the interfund transfer from Oakmont Borough in June, total revenues increased by over \$200,000 in June.
- In terms of notable expenses, building repair expenses increased by \$1,729.56 last month; the total year to date is \$33,927.09. Of this, \$14,101 was for HVAC related repairs.
- Though only halfway through the year, major expenditures are at 90.6% of budget and building repairs and maintenance are at 96.9% of budget.
- Wells Fargo account remains stable, though slight overall decrease in month of June.

Staff reports

All staff reports were reviewed. There are a lot of events happening for summer reading, including drawing competitions, and the staff are very busy! The board was excited to see all of the activities happening last month and planned for the rest of the summer.

The big 125th anniversary garden party will take place on the library lawn on Sunday August 9 from 12-3 pm. Flyers are ready at the front desk to distribute to patrons; Ann B. and Candace volunteered to post flyers at local businesses. Staff and volunteers will set up between 10:30-12. Board members have been asked to volunteer to sell library swag (T-shirts, etc.) and to recruit people to join FOOLS (Friends of Oakmont Library). Mayors of Oakmont and Verona will make proclamations, and Ann Galm will speak as the Library Board Chair. The rain plan would be to use the children's room in the historic section of the library. Caitlyn is reaching out to news outlets to cover the event.

Director's report

The board reviewed Caitlyn's report and statistics.

- She provided additional information on planning for the 125th anniversary garden party.
- Other updates on building maintenance issues, including pest extermination to deal with an ant problem. The borough repaired the railing on the steps and can handle minor repairs going forward.
- The library recently acquired a puzzle table, and the regular puzzlers are very pleased! Puzzles definitely help build community among the library patrons. Unrelated, one is volunteering to help with the library's trash duty while a staff member is out on leave.

Chair report

- There are several draft policies to review and approve.
- There was a discussion around the library's collection development policy, book challenge review process, and the ALA Bill of Rights.

Verona update

- No update this month!

Other discussion

- The board reviewed the draft OCL Computer and Internet Use Policy with updates based on the discussion at the June meeting. Rebecca motioned to approve and Ann B. seconded, unanimous approval.

- The board reviewed the draft Library Card and Borrowing Policy, combining and updating two separate policies, with updates based on the discussion at the June meeting. Ann B. motioned to approve and Rebecca seconded, unanimous approval.
- The board reviewed the draft Privacy Policy with updates based on the discussion at the June meeting. Candace motioned to approve and Ann B. seconded, unanimous approval.
- The board commended the draft of the letter for the Love your Library campaign in September. Due to a county-level gift from a foundation, every library in Allegheny County can opt in to get \$100 in social media advertising about the Love your Library campaign. Candace suggested reaching out to the billboard owner between Verona and Oakmont to advertise, as well as the electronic billboard by Verona's train station.

There being no further business, Candace moved to adjourn. Rebecca seconded. The meeting adjourned at 6:27 pm.

The next regular board meeting will be Wednesday September 9, 2026 at 5:30 pm. There is no meeting in August.

Respectfully submitted,

Alex Taylor