

LIBRARY BOARD OF THE BOROUGH OF OAKMONT
MINUTES
July 10, 2024

Present: Rebecca Panza, Ann Buechli, Shane Michael, Caitlyn Boland, Jeanette Eleff, Ann Galm, Laura Spisak

Excused: Heather Pletcher, Niki Senchak

Chair Rebecca Panza called the meeting to order at 5:31 PM.

The June minutes were reviewed. Ann Galm moved that the minutes be approved and Ann Buechli seconded. Minutes were unanimously approved.

Financial Report

Ann Buechli informed the board that the Wells Fargo account has had good growth so far this year. It was noted on the balance sheet that money was taken to pay for the HVAC work, but it will be reimbursed from grant money. In the budget report, there is a line labeled "SMART". It was a one-time project in the past so that line will be removed.

The TOTT final report was \$20,949.38.

Staff reports

All staff reports were reviewed. The Bluey Party was a big success. The upcoming Smokey the Bear event is a national initiative. Public feedback about the new Youth Services librarian and two other new employees has been very positive. Ann B. and Caitlyn encouraged everyone to attend the film presentation by Robin's son, which is coming up on July 29th. Makerspace continues to grow.

Director's Report

The board reviewed Caitlyn's report and statistics.

Other highlights include:

- Caitlyn and Kelsey G. met with ACLA regarding county level youth services.
- Bill from ACLA e-resources says that there is a need to understand how various e-book purchasing is done and how to revamp the way book holds are done. The library pays for the license whether books are read or not.
- There is a new, additional book club called Books and Brews, which will be taking place at local breweries. Caitlyn is leading this group.
- The Love Your Library (LYL) letter was presented and is ready to be sent out in late August.
- The library has been updated from Paypal to Square.
- The meeting with the FOOLs president went well. They need to recruit new members and asked for help with connections.

- The policy for public displays was presented. It will be discussed and finalized at the September board meeting.
- The Touch-A-Truck event is under discussion.
- Scott and Caitlyn have a meeting with the HVAC engineer on July 11 to review the work that's been done and any remaining issues. The timer for the system is still a problem in that it shuts down all of Sunday leaving the building excessively hot on Monday. The whole project is expected to be completed by the end of July.
- Regarding the building security, Scott said to do what is needed, so Caitlyn will obtain quotes in time for the September meeting.

Chair report:

Rebecca asked that everyone check out the new events monitor located near the main entrance.

Stephanie located the missing 2023 policies and posted them online. Rebecca will review to make sure they are accurate. They are located under the Library Board tab on the library website.

Verona Update

Jeanette presented the Verona Community News to each member of the board. August 1 is the deadline for the September issue. Caitlyn said they sent an email reminder about the Farmer's Market Thursdays. She feels it is very hot at this time to provide a library presence but the market extends into October. She also suggested that it could be coordinated for 2025.

Discussion

Ann B. suggested that Caitlyn speak at one of the Riverside Women's Association (RWA) meetings in the coming year.

Shane reminded the board that the library has a comprehensive plan that needs to be reviewed with the new Director and the Youth Librarian. We also need to find a replacement for Jeanette.

Action items

- Caitlyn to obtain quotes for security systems.
- At the September meeting, the board will discuss and finalize the policy regarding public displays in the library.
- Everyone to check out the new events monitor and provide feedback.

With no meeting in August, the next board meeting will be on September 11, 2024 at 5:30 PM. There being no further business, Ann G. moved to adjourn. Laura seconded. The motion was carried and the meeting adjourned at 6:40 PM.

Respectfully submitted,
Laura Spisak