

LIBRARY BOARD OF THE BOROUGH OF OAKMONT

Minutes

July 12, 2023

Present: Ann Buechli (phone), Karen Crowell, Wendy Emery, Ann Galm, Beth Mellor, Shane Michael, Rebecca Panza, Heather Pletcher, Laura Spisak

Absent: Jeanette Eleff

Chair Shane Michael called the meeting to order at 6:34pm.

The Board congratulated Karen on her graduating and new position of Assistant Director.

The Board reviewed the minutes from the June meeting. Rebecca moved the minutes be approved; Wendy seconded. There was no further discussion, and the minutes were unanimously approved.

The Board reviewed the Staff Reports. Karen and Beth met with the Verona Borough Council to discuss the topic of a permanent Story Walk in their community. There was a large discussion, but no one opposed.

The Board reviewed the Director's report. Beth stated that we had a clog in the hose for the air handler that caused water to back up on the attic floor, and leak to the lower floor, damaging one light fixture.

Shane questioned if we were looking for bids soon to fix/replace the HVAC. Beth stated that we were waiting for the State to sign the contract, then we will be able to receive bids.

Shane also stated that it appears the front stairs to the building need some repairs. Beth agreed. She mentioned that she will be creating a 2024 Capital Expenses List and will include work to the stairs.

Heather questioned if we heard from Matt Kissane regarding signage for around the library. Some discussion arose around signage and different companies.

Beth brought up the subject of banded books and much discussion arose. Shane stated that maybe we budget for security cameras in the 2024 capital budget.

Shane presented the Chairs Report. He stated that there was another seminar, "Including You," starting August 9th until September 13th, 11-1pm, if anyone was able to join or interested.

Wendy presented the Finance Report. There are no major points to discuss regarding our finances. The Love Your Library campaign will begin September 1st.

Jeanette was absent and there was no Verona Update report.

Discussions arose regarding our Policies. There were some suggested corrections/amendments. Beth will send out Policies with all changes made.

Discussions arose regarding teenagers serving on the library board. We need to invite ourselves to the high school to speak to the students and to get buy in from teachers/administrators. Talk about all the wonderful resources the library has to offer for patrons of all ages.

There being no further business to discuss, Rebecca moved the meeting be adjourned; Ann G. seconded the motion. The motion was carried, and the meeting adjourned at 7:37pm.

Respectfully submitted,

Heather Pletcher

Recording Secretary