

LIBRARY BOARD OF THE BOROUGH OF OAKMONT

Minutes

May 10, 2023

Present: Ann Buechli, Jeanette Eleff, Wendy Emery, Ann Galm, Beth Mellor, Shane Michael, Rebecca Panza, Heather Pletcher, Laura Spizak

Chair Shane Michael called the meeting to order at 6:44pm.

The Board reviewed the minutes from the April meeting. Ann G. moved the minutes be approved; Ann B. seconded. There was no further discussion, and the minutes were unanimously approved.

Shane announced that we had no guest to speak this month but are hoping to have one next month.

Beth announced that Karen will graduate May 6th with her MLSL from PennWest Clarion.

The Board reviewed the Staff Reports. Karen's report stated that Book Buddies is thriving with over 50 children in attendance on 3/29. The Books for Babies bags are back thanks to the Friends of the Oakmont Library. For Book Buddies (Summer Buddies) The Oakmont Fire Department will be bringing the Firetruck and the Mayor, police department and an author from Mystery Lovers will also be coming.

Jeanette stated that it would be nice if someone from the Library could come talk to RWA about the Makers Space.

Robin reported that there will be a CPR training for the staff on May 25th given by Plum EMS. This will be offered to the public as part of the June programming.

The Board reviewed the Director's report. Beth stated that the Big Bag book Sale was April 29th and netted \$2,300 which is about \$500 more than last year.

The State has sent out the contracts for the Keystone Grant which means we can begin receiving bids for the HVAC work.

Cozy Con is scheduled for June 11th, 11-4pm, and guests can come, meet the authors, get autographs and learn more about the genre. Reservations are not required, but requested so we know how many guests to expect.

Shane presented the Chairs Report. He asked that at the next meeting we review the Bylaws. Also, we will speak about the training requirements. Board members are to take 1 CE credit a year. Shane will send out the link for the courses.

Wendy presented the Finance Report. There are no major points to discuss regarding our finances. Shane questioned where the money we raise from TOTT goes? Beth stated that it goes in our PNC Bank account (blended account). If we wanted it to go towards something specific, we would need to specify that with the Borough and have it in the budget.

TOTT raised \$17,599 this year, which is 7% more than 2022.

Jeanette presented the report on Verona. She stated that she and Beth met with Nancy Carpenter, a member of the Verona Council, and she is interested in the Library.

Beth has also reached out to Stefanie Woolford, the new Verona Borough Manager.

Shane mentioned that he is still interested to see if we can have a Verona resident as a voting member of the Board. Shane will approach the current Oakmont Council for their suggestions.

Shane brought up a discussion around book collections and book challenges. Much discussion arose about public libraries versus school libraries and their policies. Beth stated that our policies are posted on the website for the public to view and that all staff is aware of our policies. We will review this at the next meeting.

Beth presented the new Card Catalogue System. The new system is almost comparable to Amazon. It is more intuitive, you can make lists, keep your borrowing history, and is overall more user friendly. The link is under the library's website, under My Account. It will go live on June 12th County wide.

Ann G. and Heather thanked everyone for their help with Taste of Two Towns. We received some feedback about placing a "mission statement" around the library at the event, having more supplies available, getting a professional photographer and maybe having two shifts for the volunteers. What a great event.

Ann G. questioned who took care of the library grounds. Beth stated that we had a service come to cut the grass regularly, but they do not do anything else. Nancy Ride comes and takes care of the plants.

Heather questioned if we have been using the spreadsheet previously created as a timeline guide for the Board. It would be nice to send that back out and review it.

There being no further business to discuss, Heather moved the meeting be adjourned; Rebecca seconded the motion. The motion was carried, and the meeting adjourned at 8:06pm.

Respectfully submitted,

Heather Pletcher

Recording Secretary