

LIBRARY BOARD OF OAKMONT CARNEGIE LIBRARY

Minutes

December 13, 2023

Present: Wendy Emery, Rebecca Panza, Shane Michael, Beth Mellor, Ann Buechli, Heather Pletcher

Chair: Shane Michael call the meeting to order at 5:37PM.

Chair: Shane gave an update regarding the Director of Library position that is open. The position is posted on the Director's Page, the ACLA website, and the Borough of Oakmont website. The due date for resumes is 12/31/2023. Shane and Rebecca will review the resumes and recommend interviews either by the end of this year or soon into the new year. The hope is that the recommendations can be reviewed by the Board at the next meeting 01/10/2024 and then presented at the next Borough meeting after this, most likely 01/16/24. Beth states there are two applications thus far. The Board agreed on the process of hiring a new director and agrees to continue this way.

Shane stated there are no applications for the open library board position. The hope is that a seventh person can be added to the board as soon as possible in the new year.

The slate of officers for 2024 was voted on by the Board. Rebecca Panza is the new Chair, Ann Galm will serve as Co-Chair, Ann Buechli will serve the finance role, and Laura Spizak will be the Secretary. Wendy motioned the decision and Heather seconded the motion.

The staff reports were reviewed. There are still a number of programs and activities going on at the library in December. A High School student shadowed Karen and enjoyed this and was surprised by all the duties involved. Ashley Reed has transitioned to the library assistant role and will assume the baby lap sit program when Beth retires. No concerns over the staff reports.

Beth gave the director's report. The borough awarded the bid for the HVAC to Hranec Sheet Metal. The fire suppression system project is still pending the Borough approval. The building assessment is still pending as well and Scott Fodi is to review the parameters for this with the new director and the new chair of the library. Four new security cameras and one monitor are to be installed.

Finance was reviewed by Wendy and Beth. The endowment is up around 900,000 dollars. Expenditures and Income are on target for everything right now. Building expenses have been improved this past year.

The Verona newsletter was distributed to the present board members.

Shane reviewed the discussion and updates of the HVAC and the story walk grant. The start time of the meetings in the new year (2024) will stay at 5:30PM, but will be further evaluated and discussed at the January Board meeting.

There being no further business to discuss, Wendy moved to adjourn the meeting at 6:02PM. Heather seconded this motion.