

LIBRARY BOARD OF THE BOROUGH OF OAKMONT

Minutes

October 11, 2023

Present: Ann Buechli, Karen Crowell, Ann Galm, Beth Mellor, Shane Michael, Rebecca Panza, Heather Pletcher, Laura Spisak

Absent: Jeanette Eleff, Wendy Emery

Shane Michael called the meeting to order at 5:36pm.

The Board reviewed the July and September meeting minutes. Laura motioned the July minutes be approved with one correction; Ann B. seconded. All were in favor. The July minutes were approved with one correction.

The Board reviewed the Staff Reports. Laura stated that she continues to be impressed by the number of programs the Library provides for the community.

Beth stated that Matt Kissane did all the signage for the Maker Space area. Beth also stated that after only working 4 days, Jodi quit. We are in need of a Library Assistant and are negotiating salaries for staff.

Beth presented the Director's report. She discussed how the fire alarm system went off and that it needs updating. It is the "brain" of the system and not the actual hardware. Scot Fodi is to review the fire alarm issue and budget to have it repaired.

Shane questioned if an assessment was in the budget for 2024. Beth stated that it is.

Beth mentioned money was still coming in from LYL campaign. By the beginning of November we should know the total. However, only what was brought in, in the month of September will be matched.

Shane presented the Chair's report. Shane is working with Rebecca to have a smooth transition into 2024 with her as President. We will need to find a new Board member to replace Wendy for 2024. Beth stated that we will check with the Borough to make sure they are advertising that for us. However, we are not required to have a treasurer because our money is managed through the Borough. Just something to think about.

As far as having a Verona Board member, they do not contribute to the Library financially and having a voting member on the Board requires them to do so. We do not know if we could get them on board for this.

Beth presented the Finance Report in Wendy's absence. We will be done paying our bond in 2024. We are on target with everything.

The RAD has reduced the amount of money we were receiving for Verona because they are no longer considered an at risk community. We did receive a grant from the Wockter Family to use towards children's programming, speakers, and supplies. As mentioned earlier, salaries for Library staff are being negotiated at the moment.

Beth stated that the Library is happy with the Budget for 2024.

There was no Verona update in Jeanette's absence.

Many discussions arose on a few topics.

Beth began the discussion regarding the HVAC system. She stated that bids were going out on October 12th and 18th. The next step to take is to present the bids to Council, probably in November or December. There is no limit to the amount of bids we receive.

Beth also stated that she has had no response from the School Board. Karen stated that the Library has so many resources to offer to the students; databases and catalogs. Beth will try to set up a meeting with Dr. English, the superintendent. Shane and Rebecca will join her for the meeting.

Beth stated that at the November meeting we will nominate a slate of officers for 2024 and that in December we will vote upon them.

The Board reviewed all updated policies. There were a few suggestions for changes and further defining. Heather motioned that we accept the policies as amended, Shane seconded. All were in favor and the policies were approved.

There being no further business to discuss, Ann G. moved the meeting be adjourned; Rebecca seconded the motion. The motion was carried, and the meeting adjourned at 6:42pm.

Respectfully submitted,

Heather Pletcher

Recording Secretary