

LIBRARY BOARD OF THE BOROUGH OF OAKMONT

Minutes

June 8, 2022

Present: Ann Galm, Jeanette Eleff, Wendy Emery, Beth Mellor, Shane Michael, Deborah Ormay, Rebecca Panza, Heather Pletcher, Laurie Sliben

Guest: Diane Harrell – President, Lions Club of Oakmont

Chair Shane Michael called the meeting to order at 6:35pm.

The Board reviewed the minutes from the May meeting. There was one amendment to be made. Deb moved the minutes be approved as amended; Ann seconded. There was no further discussion, and the minutes were unanimously approved as amended.

Shane introduced our guest speaker, Diane Harrell, President of the Lions Club of Oakmont. Diane introduced herself and began to speak about a program the Lions Club was participating in; the NexTrex Plastic Film Recycling Challenge. Since the first week of January this year, the Lions Club of Oakmont and the Rotary Club of Oakmont-Verona have been working together on this challenge. The Rotary President, Karyn Brooks, helps Diane in organizing the challenge. Every 6 months the goal is to collect 500 pounds of plastic recyclables. That equals about 40,000 pieces of plastic film. When you reach this goal, you are awarded with a 48” bench for your community. The Lions Club and Rotary have a committee of 4 that will determine where the bench will be placed. There are collection sites at the Giant Eagle in Verona, the RCAC and Longwood at Oakmont.

All plastic must be clean, dry and free of food residue. Some examples of items that can be recycled are grocery bags, bread bags, bubble wrap, case overwraps, newspaper sleeves and Ziploc bags. Anything that is stretchy can be accepted. Nothing that tears or is crinkly. Everyday the collection site bins are checked to see if they are full. The full bags are taken to the Pittsburgh Indoor Arena and stored there. On the second Saturday of the month, 10-12 volunteers go through the bags and make sure items are acceptable. The bags are weighed and then taken to Karyn Brooks garage to store. The bags are then taken to NexTrex’s process center in Winchester, VA. The results are reported monthly. In the month of May 511 pounds were collected.

Shane commented that he would like the Library to be considered as one of the location choices for the bench. Beth stated that the Library would be more than happy to help promote this program on social media. All donations the Library receives from the Lions Club go towards large print and media collections.

Ann and Heather gave an update on the TOTT. The event was a huge success thanks to all that helped. The goal was to raise \$10,000 and we raised a total of \$16,488. Beth made a very nice Data Infographic to breakdown TOTT details. 66% ticket sales were online/81 tickets sold online, 18 at the door, 41 were purchased at the Library prior to the event. Ticket sales were 58% of the funds raised. Sponsorships were 20% of the funds raised. Silent and Chinese auction were 21% of funds raised. The timing of the event was perfect. Beth stated that the Chamber has accepted our date for TOTT next year. Sunday May 7, 2023.

The Board reviewed the Staff Reports. Beth reported that the Library has subscribed to a crafting site. This month will be a 15-minute project on how to make jams. The Library owns a canning kit that can be taken out. For August, the Library is planning a food science event. The Summer 2022 Library program survey will also be turned into the State. Dave is doing Diary Days with Dave where older kids can come to the Library and write in a journal or create a picture journal. Karen is doing Wise Words with the younger kids.

Beth presented the Director's report. The symphony event went very well There were over 50 people in attendance and only 35 of those had pre-registered. Beth gave a history of the Library at the beginning of the event. The event had been in the planning since 2019, before COVID. The 4 libraries that are receiving the RAD grant are meeting June 9th. Beth also stated that the parents in baby lap sit are appearing to need more support and information now post COVID then before.

Shane presented the Chair's Report. There will be an ACLA compensation workshop beginning in July. There will be 3 zoom meetings, Tuesdays in July, September and November. Beth stated that a salary survey will be given to all libraries in Allegheny County. We will compare our salaries with the current market.

Wendy presented the Finance Report. She reported that we are all on target. TOTT exceeded the goal of \$10,000. We are still waiting for rebates for some expenditures and some insurance reimbursements. We did file the 990, the tax-exempt form that gets filed annually.

Rebecca questioned about the donation from 10th Street. Beth commented it was a Read-A-Thon donation in the amount of \$2,400. Laurie questioned where that money will go to. Beth stated wherever the biggest need is.

Jeanette gave an update on Verona. She stated that the Library had gotten a nice write up in the Verona newsletter and passed out printed copies. She also mentioned that the Presbyterian Church in Verona will be closing.

Shane questioned if Jeanette knew anyone in Verona that would be interested in coming and speaking to the Board. Jeanette said she would ask Rhoda Wharf from the Verona Historical Society if she would be interested.

The Board discussed the revised Meeting Room Policy. Beth had received a request and passed the filed-out form around for the Board to see. Shane asked for a motion to approve the Meeting Room Policy as revised, Laurie made a motion, Rebecca seconded, and all were in favor.

Shane asked Beth for an update on Marketing/PR and how we promote the Library. Beth stated that we just redesigned the website so that it can be updated instantly. The website is done through Word Press. Marketing/PR is divided up right now between Beth, Karen, Stephanie and some by Robin. We have Instagram, Facebook, Twitter and post on other places such as Next Door and the Patch. Heather asked if other libraries in the County had a marketing/PR person in a dedicated and paid position. Beth stated yes

there were libraries who had a marketing and PR person. Shane asked if we could look into having that position created.

There being no further business to discuss, Laurie moved the meeting be adjourned; Deb seconded the motion. The motion was carried, and the meeting adjourned at 8:19pm.

Respectfully submitted,

Heather Pletcher

Recording Secretary

DRAFT