

Library Board of the Borough of Oakmont

Minutes
July 8, 2020

Present: Wendy Emery, Matt Kissane, Katie Lascola, Beth Mellor (non-voting), Shane Michael, Deb Ormay, Heather Pletcher, Laurie Sliben

Chair Laurie Sliben called the meeting to order at 6:30 p.m.

The Board reviewed the minutes from the May meeting. They were amended. Katie moved that the minutes be approved as amended. Shane seconded. There was no further discussion, and the minutes were approved as amended.

The Board reviewed the minutes from the June meeting. They were amended. Wendy moved that the minutes be approved as amended. Matt seconded. There was no further discussion, and the minutes were approved as amended.

The Board reviewed Karen Crowell's report and had no questions or concerns. They applaud Karen's efforts in keeping our younger library patrons engaged with story time and STEAM videos.

The Board reviewed Director Beth Mellor's report. She described the tour she gave to the author of the Heinz History magazine article. He thought Oakmont Library was bigger library than it is! Beth anticipates receiving the article proof next week.

With respect to reopening, the Library is waiting for the sneeze guards to be made and installed. Excel Signworks supplied floor markers to assist with social distancing. Beth has been in discussions with Borough Manager Scot Fodi about reopening. The focus is making the staff safe and comfortable with working with the public again. The group discussed the need to check with our insurance carrier regarding liability exposure should someone become sick. The option of installing waiver type signage to inform staff and patrons that they are entering at their own risk was offered.

All of the new PCs are in and working. The new server has been installed. Fines for overdue books will be waived during the extent of the pandemic. The Pittsburgh book request system is up and running. Returned books are quarantined for 72 hours.

The Board noted that Nancy Ride has been doing a lot of yard work/gardening and discussed a way to thank her. The Board agreed to provide her with a gift card.

Beth is waiting for feedback regarding the recently submitted Bylaws, MOU, and Endowment policy. She suggested she would follow up on those with Borough Council.

Laurie presented Jeannette Eleff's application to represent Verona as a non-voting member of the Board. Deb moved that Jeannette's application be accepted. Shane seconded the motion. There was no further discussion, and the motion was passed.

Matt presented the financial report. Spending is down. We received a bump up through the annual fund. RAD funding has been cut by 20%. Beth will ask Scot if the plastering and painting of the Children's area can be done now while the Library remains closed. The Board briefly discussed the need to keep the inlets clear of debris to prevent flooding. Matt suggested

that we look into possible relief that might be available from the Bond holder. Relief may be in the form of reduced interest on the principal or a reduction of the principal. Beth will follow up with Scot.

Heather and Laurie offered the report on fund raising. No one is doing any fund raising at this time. We will use the September Love Your Library campaign for our primary fund raiser this year. Beth will compose the letter and share it with the Board for input. The goal is to get the letter to the printer by the first week of August. Beth noted that we have received memorials to honor the life and service of Fred Favo. Beth reached out to Tim Favo about how the family may want the monies to be used. She awaits his response.

There being no further business to discuss, Katie moved the meeting be adjourned. Heather seconded the motion. The meeting was adjourned at 7:41 p.m., and the Board went into Executive Session.

Respectfully submitted,

Deborah Ormay
Recording Secretary