

Library Board Meeting 5/9/18

Attendance: Present: Beth Mellor, Katie Lascola, Shane Michael, Lindsay Osterhout, Matt Kissane

Excused Absent: Nancy Ride, Laurie Sliben, Deb Ormay

Katie Lascola called the meeting to order at 6:37 pm

Public Comments/Announcements:

Mystery Lovers having an author event in the Oak Room.

Approval of Minutes: Matt Kissane moved to approve the minutes, Katie Lascola seconded the motion, motion passed.

Staff Reports:

On May 4, 2018, the 2nd graders had a successful reading fundraiser for the library and the 6th graders came to the library and did some cleaning.

Verona Camp needs donations for snacks. It will be for 9 weeks this summer.

Sharepoint transition went smoothly. Staff can log into any computer and access their files to work.

TOTT: There will be raffle items in addition to the baskets. Restaurants who participate in the event this year will receive a framed certificate of appreciation. The Tribune Review is doing an article about the TOTT prior to the event. The Post-Gazette is putting it on their events calendar.

Booktoberfest: The Board discussed getting a corporate sponsor for Booktoberfest to cover having the food catered this year, raffling sponsored baskets of the different breweries swag, and reaching out to additional local brewers.

Director's Report:

HVAC is done! The bills related to the HVAC have all been paid.

Keystone Grant: There were three people who attended the job walk, but the library only received one bid. The ballast needs replaced.

Chair Report: Lisa Jensen sent a request knowing when the proposed budget will be done to present to Council. The Board responded 2 weeks.

Smart Campaign: The library is still pricing a smart board. The \$5,500 raised by this campaign is still in the Library Fund balance. The Board discussed the next wave of the Smart Campaign reaching out to foundations.

Requesting Financial Support from Verona: The Board has received a positive response from the Verona Borough Manager about the idea. The Board will draft a letter to the Verona Borough making

the request and pointing out benefits of the funding to the Verona community. The Board has an opening for the Verona Representative position that is a non-voting position. Lindsay Osterhout made a motion that the Board send a letter to Verona Borough requesting financial support to fund Verona services. Matt Kissane seconded the motion, motion passed.

Financial Report:

The Library Fund is now depleted due to the funds set aside in that account for the HVAC now being paid, \$5,500 are restricted Smart Campaign Funds and \$6,000 are restricted funds from the FOOLs.

The Board decided to ask Lisa Jensen for current and last year electricity usage statements and maintenance costs. Matt Kissane moved that we request electricity, natural gas and maintenance costs information from Lisa Jensen, Katie Lascola seconded the motion, motion passed.

The Board is going to have a meeting with Lisa Jensen to go over the HVAC work orders and bills.

Sunshine Act Discussion:

Lindsay Osterhout provided the Board an information/educational summary of the Sunshine Act.

Library Self Advocacy discussion with Borough:

Lindsay Osterhout moved that we maintain our position on self-representing the library to Council. Shane Michael seconded the motion. Laurie Sliben and Deb Ormay voted yes via proxy. All present voted yes, motion passed.

The Board dismissed to Executive Session at 8:45 pm to discuss next steps to carry out any action steps related to the vote on Library Self Advocacy.

Respectfully submitted,

Lindsay Osterhout