

Oakmont Carnegie Library
Volunteer Information Sheet

Date: _____		
Name: _____		
Last	First	Middle Initial
Address: _____		
Street	City	State
Zip		
Home Phone: _____	Other phone: _____	
E-mail address: _____		

1. Personal Information

Why would you like to volunteer at the Oakmont Carnegie Library?

Which volunteer areas would be of interest to you?

General

- Shelf reading/straightening
- Landscape Maintenance (weeding etc.)

Children's

- Cutting out craft materials and shelving children's books, disinfecting library materials and toys, helping out with programs

Book Store

- Man book store

Special Events

- To be contacted for special events support

Computer Classes

- Teach small group computer classes

Program Support

- Book discussion or conversation salon moderator
- Present a program on a topic for ___Adults ___Youth (list topic_____)

2. Volunteer Information

Please turn over this page for the rest of the Volunteer Information Sheet.

3. Availability

Please indicate which days and times you are available for the opportunities you've selected:

	MONDA	TUESDA	WEDNESDA	THURSDA	FRIDA	SATURDA	SUNDA
	Y	Y	Y	Y	Y	Y	Y
Morning							
Afternoon							
Evening							

All volunteer work will normally occur during regular library hours. Library hours are:

Monday 10-8 pm

Tuesday– Thursday 10 AM – 6 PM

Friday –12-4pm

Saturday 9 AM – 4 PM

Sundays - Closed

4. Special Skills or Accommodations

Please list any other skills you have that you think would benefit the library or any special accommodations you may need in your volunteer work:

5. Emergency Contact Information

Name _____

Daytime Phone _____ Evening Phone _____

6. Background Checks

Please be aware that the Borough of Oakmont requires all employees and volunteers of the library to have a background check and to receive child abuse clearances from the state. The library will cover any fees associated with these clearances.