

July 8th Board Meeting

ATTENDANCE: Joanne Brownlee, Matt Kissane, Beth Mellor, Deborah Ormay, Paul Pastierik, Len Richards

COMMENTS: The Board discussed Matt's proposal for a detailed study of the feasibility of a PEG channel for Oakmont. Matt's proposal will be sent to the Borough.

CONSENT AGENDA: Minutes of the previous meeting and the Staff reports were approved.

CHAIR'S REPORT: Payment for the loss and repair of the downspouts will come out of the Borough General Fund not the Library Operating Expense Fund. Deborah will write a resolution to Borough Council expressing the Library Board's desire to include 1 or 2 Verona residents on the Board in view of the fact that we serve Verona and a large percentage of Verona residents have Library cards. Beth will work on a Capital Expense proposal for the 2016 budget to reflect improvements needed in the Library in the next 5 years. A policy will be drafted regarding Library Board officer tenure.

DIRECTOR'S REPORT: Beth is developing a memorandum of accountability for the Verona Pop-up Library outlining the responsibilities of the Library and Riverview School District. The Pop-up will open in mid-September, operating on Tuesdays and Thursdays from 6-8pm. Advertising of the Pop-up will be provided on the Library website, student take home materials and the PTO. The Board approved Beth's Diversity Plan which will be added to the Library Policy Manual and the website. Beth is working on an article for the August newsletter outlining the top 10 items patron donations have secured for the Library. This article will also be sent to the Verona newsletter and the Grapevine. The September issue of the Oakmont newsletter will contain a form for donations. In October a personalized letter will sent to past donors who have not yet donated this year.

MAINTENANCE REPORT: The HVAC report will be sent to the Borough. The tree and shrubs on the Bovienzo property will be trimmed for \$200.00. The Board approved the sale of the old interior doors to McCandless Township for their museum. Paul requested a plaque be included noting the origin of the doors. Paul will also seek a price on plastering and refinishing the ceiling on the old part the building.

FINANCE REPORT: Len presented the Summary Budget Report for the 6 months ending June 30, 2015 and the Summary Balance Sheet for the most recent 3 month period.

CLOSING REMARKS : Although there was not to be a meeting in August, the Board decided to meet for a Work Session on Wed. Aug. 12th at 6:15 for 45-60 minutes to concentrate on our Strategic Plan.

NEXT MEETING: The next regular meeting will be on Sept.9th

ADJOURNED: The meeting adjourned at 8:15.

Respectfully Submitted

Joanne Brownlee