

OCL Board Meeting May 2019

The meeting was called to Order by Katie Lascola at 6:39 pm

Attendance: Katie Lascola, Laurie Sliben, Deb Ormay, Nancy Ride, Beth Mellor, Lindsay Osterhout

Excused Absence: Matt Kissane, Shane Michael

Approval of the Minutes:

Approval of the March 2019 minutes; Deb Ormay moved to approve the minutes with corrections, Laurie Sliben seconded the motion, minutes approved.

Approval of the April 2019 minutes; Laurie Sliben moved to approved minutes with corrections, Nancy Ride seconded the motion, minutes approved.

Consent Agenda:

Stephanie Zimble report:

- Mom's Night Out had 20 attendees in April.
- Stan Gordon, a UFO Investigator/Author is coming to the library in May.

Karen Crowell report:

- Summer reading program will be starting. The theme is A Universe of Stories.

Chair Report:

- Performance Review for Beth Mellor for 2018 completed by the Board is being submitted to Council.
- Katie Lascola will be delivering a letter to the Borough Manager requesting permission to have the Bike Fundraising Event on August 3, 2019 and providing information about the event. This event is being cosponsored by the Rec Board and the Library.

Director Report:

- Blood drive was held in April.
- Keystone Grant will be closed out in May after we receive the final bill from Amber Yon at Senate Engineering.
- Beth Mellor is working on acquiring a third Silver Star. This is an award that is given when all criteria is met in a programming area.
- She was also chosen to give a talk at the Pennsylvania Library Association conference which will be held in Erie, PA.

Building Report:

The Board discussed the need for a scope of work report on necessary building projects for the future. This type of report would help for future funding planning.

Deb Ormay moved that we obtain a scope of work with the help of Tom Briney on future necessary building projects, Katie Lascola seconded the motion, motion approved.

Budget Report:

The Keystone Grant bills are being taken out of Major Expenditures, Line Item 456.740. The Grant will reimburse this money to the library budget. The funds were approved to be paid out of the general fund, but are instead being paid out of the library's budget.

Discussion:

- TOTT: Baskets will be put together this week. Students from the high school will be coming again to clean up and help. Set up is on Saturday morning 10 am –noon.
- Grant: Beth Mellor and Lindsay Osterhout met with Anderson Consulting for information on how to possibly proceed with grants. This consultant would help with research finding grants, preparing a calendar of deadlines and help with preparing the grant applications. We provided her with the areas of hoping to obtain grant funding for building projects, technology updates including a makers space in the children's area. She suggested that a plan for the needed building projects would be helpful to have in place before moving forward with building grants. This means that building grants cannot be pursued at this point. The board agreed that technology grants can be pursued now and would allow the library to move forward with the consultant piecemeal. The board agreed that it made sense to put a cap on the contract hours to not exceed \$3,000. This consultant charges \$75 per hour.

Laurie Sliben moved that we approve the consultant putting together a scope of services to proceed in the area of technology grants with a fee cap of \$3,000. Katie Lascola seconded the motion. Motion approved.

- Booktoberfest: The event will be Sat. Sept 28, 2019. We will be using the ability to buy tickets online, using speakers for music instead of live music, and using a caterer again. We are hoping to get sponsors again.

Nancy Ride moved to adjourn the meeting, Deb Ormay seconded the motion, motion approved.

Meeting adjourned at 8:42 pm.

Respectfully submitted,

Lindsay Osterhout