

OAKMONT CARNEGIE LIBRARY BOARD
Minutes
April 10, 2019

Present: Matt Kissane, Shane Michael, Deborah Ormay, Nancy Ride, Laurie Sliben
Absent: Katie Lascola, Beth Mellor (non-voting) Lindsey Osterhout

Vice Chairperson Laurie Sliben called the meeting to order at 6:37.

The minutes from the March meeting were not available for review.

The Board reviewed staff reports submitted by Karen Crowell and Stephanie Zimble.

The Board reviewed Director Beth Mellor's report and took particular note of several items:

1. The celebration honoring Barbara Marcus for her years of service was well-received and delighted Barbara.
2. All the lower level rooms will be locked when not in use. This decision stems from Beth locking up one night and finding a man in the dark in the Oak Room.

Matt presented the financial overview. It appears that Keystone expenses running through the report. \$27,000.00 should not be there. The funds should go out of the General Fund. Beth will have to talk with the accountant to get the record fixed.

The Board discussed the incident involving Rich Luciana. The Board wants copies of patron policies from other libraries to see how they handle patrons who behave inappropriately. The Board wants additional information regarding previous incidents with other patrons. Does the Board decide if a patron is banned permanently from the Library?

Nancy shared a ToTT update. Three new restaurants are participating this year. There will be fewer gifts, fewer auction baskets, less hoopla – a simpler event. A cello player will be downstairs. We will ask for volunteers to help set up on Saturday, May 18th after the Library closes. The yard signs will be ready soon. The price of the event will be on the yard signs. Beth is handling advertising. The group wondered about liability in case someone has too much to drink to be able to drive safely. The bartenders keep an eye on that, but it will be everyone's responsibility to make sure that all patrons are safe to drive home.

The Board considered the building update information in Beth's report and received information from Nancy regarding physical plant issues. A company that specializes in legacy building restoration came and did a quick review. They provided an estimate of how much it would cost to do a full evaluation - \$18,000.00. The evaluation would identify problems. It would give us an opportunity to identify what changes might need to be made. Shane suggested he would draft a scope of work.

There is a list of HVAC issues that need to be resolved. The items from that list should be included in the overall review of the building.

Nancy and Beth met with Harry, the interim Borough Manager. He indicated that Borough maintenance staff would come and take care of the Library's lights.

The first interim Borough Manager, Kevin Flannery, arranged to have an assessment of the building done and gave it to council. Matt asked for a copy of the assessment/quote.

Shane suggested that Beth apply for additional grants to help with funding for the many repairs that we're facing. He offered to assist in the grant-writing process.

The Board talked about the flooding issue. It appears that the storm drain pipes are not big enough. Shane mentioned the use of check valves that might help prevent flooding.

We want to have our building security assessed. Is there a possibility of obtaining a key card system?

Someone donated \$200.00 to use towards new plants in our gardens.

There being no further business to discuss, Nancy moved the meeting be adjourned. Matt seconded the motion. The motion passed and Laurie adjourned the meeting at 7:49 p.m.

Respectfully submitted,

Deborah L. Ormay, Acting Secretary
Oakmont Carnegie Library Board