

Minutes of Board Meeting
Oakmont Library December 10, 2014

ATTENDANCE: Joanne Brownlee, George Coulter, Katie Lascola, Beth Mellor, Deborah Ormay, Paul Pastierik, Len Richards

CONSENT AGENDA: Minutes of the previous meeting and staff reports of current and on-going events were approved. Karen maintains positive involvement with the children and schools in the community and is effective in her position. The board would like to know the content of Stephanie's reported "good feedback." Becky is increasing social media exposure of the OCL.

CHAIR REPORT: The board has moved and approved to increase the number of meeting in 2015 to 10, with no meetings in Feb. or Aug. The board would like to maintain a positive and proactive relationship with the FOOLs. Information about each board member will eventually be available on the OCL website to enable the community members to have a visual. The Nomination Slate will be tabled until new members arrive. Deborah Ormay will be the President, Len Richards the Treasurer and Katie Lascola the Secretary.

DIRECTORS REPORT: There will be a level budget going into 2015, no cuts. OCL will be losing RAD money. A modification of open hours is being considered to reserve money. The Verona Initiative is in progress. A letter has been submitted by Beth to the Grable Foundation for 2 year start up assistance. The school has confirmed that they will provide \$5000 as well. Beth and Deborah will attend the Verona Borough meeting in Jan. to answer any questions regarding the money that they need to submit to indicate local intent. Rhoda Worf is an advocate on Council and is passionate about this initiative. Beth is working diligently for grants. Several known grants will be coming in at the beginning of the year. A grant has been received for the automation of the front doors as well as one for digitization.

MAINTENANCE REPORT: Beth, Deborah and Paul met with Lisa Jensen regarding OCL maintenance, pictures were shown. Schultheis came to fix the roof but in the process created a pool. They will come back to complete the work. There is no more leaking. A contract for pointing and sealing is signed. Keystone will extract the tree and roots from the medallion, repoint bricks and seal the joints between cement work and brick. John will continue to landscape.

FINANCE REPORT: Len provided a comprehensive report of the budget. The biggest expense is maintenance and repairs. Due to being over budget for maintenance, there is less money for books and other library media.

DISCUSSION: Several applications were received for the open board positions. Joanne, Deborah and Paul will interview candidates on Dec. 17. Once applicants are accepted, Marilyn Jenkins will address the existing board with an overview of board positions. This will count towards continuing education hours as well as provide pertinent information. The American Girl Doll Fundraiser was a success. Pat will return next fall with another doll in conjunction

with a reading, tea and craft. The price of tickets for the Taste of Two Towns fundraiser on May 17 will increase to \$60/ticket. The OCL will decline participation in the Celebrate Oakmont and Sidewalk Sale events of 2015. The FOOLs will underwrite the children's book purchases from Dec. The OCL website will be modified to add a section for patrons to donate to the library. This can be in the form of straight money or "adopting" a book or magazine. A label of recognition will be added to the adopted material. Photos of fundraising programs as well as maintenance progress will also appear on the site. The Endowment letter will be set aside to move forward with the Annual Appeal. George will write a rough draft mentioning specifics of where the money is to be spent. This letter will appear in the Oakmont Newsletter. Moving forward, there will be a small notification box in the Oakmont Newsletter regarding the Annual Appeal so that the patrons and donors will know the progress. This will also appear on social media sites. Paul will speak with the Borough Engineer about making all maintenance decisions in the future and for the Borough to pay for any requested maintenance.

Board members wished out-going member, George Coulter good luck with future endeavors and thanked him for his service.

CLOSING REMARKS: All are wished a Merry Christmas and a prosperous New Year!

ADJOURNED: Meeting was adjourned at 8:32.

Respectfully Submitted,
Katie Lascola, Secretary.