

OCL Board Meeting Minutes
November 2018

Attendance: Katie Lascola, Laurie Sliben, Beth Mellor, Nancy Ride, Deb Ormay, Lindsay Osterhout, Matt Kissane

Excused Absence: Shane Michael

Katie Lascola called the meeting to order at 6:52pm.

Approval of Minutes: Deb Ormay moved to approve the minutes as amended, Nancy Ride seconded the motion, motion passed.

Staff Reports:

- OCL is hosting TED Talk Book Club. OCL is the only library in Allegheny County providing this program.
- New books have been purchased on popular subjects including vegetarian cookbooks, dog training, tai chi/yoga/pilates and baking.
- Mom's Night Out has been successful. The October meeting was attending by 27 moms.

Director's Report:

- Annual Campaign has raised \$26,085 as of 11/8/2018
- John's Landscaping has removed dirt, the landscaping cover, rocks and plants from the flood side of the building.
- Toth Roofing placed the gutters at the spot of the roof where there was no gutter and water was running off, uncrimped the gutters and replaced some loose brackets where the gutters were pulling away from the building.

Chair Report:

- Zoje Stage, author of Baby Teeth, gave a talk at Mystery Lovers Book Store.

Discussion:

- Holiday Hours for 2018 – Laurie Sliben made a motion to close the library on Christmas Eve 12/24 and Christmas day 12/25 and close at 4pm on New Year's Eve 12/30. Nancy Ride seconded the motion. Motion passed.
- Board members agreed to contribute money towards buying holiday gifts for staff.
- Chairs in the quiet study area were replaced using money from the book sale.
- OCL will be open during Light Up Night with some activities including music, cider, and crafts.
- OCL is signed up for #GivingTuesday and #GiveBigPittsburgh. OCL also reaching out to foundations who have donated to the library in the past.
- The Board would like to plan getting together with the Board of the FOOLS.

Laurie Sliben made a motion to purchase the Smart Board for \$4900 Matt Kissane seconded the motion. Motion passed.

Finance Report:

- OCL Board received questions about end of the year balance for 2018. Matt Kissane drafted a high level cash flow report to provide to Council with a Memo drafted by the Board to answer the questions and to attach the instructions from the Keystone Grant.

The meeting adjourned at 9pm.

Respectfully submitted,

Lindsay Osterhout