

Minutes of Board Meeting
Oakmont Library November 11, 2015

ATTENDANCE: Joanne Brownlee, Marilyn Jenkins, Matt Kissane, Katie Lascola, Beth Mellor, Deborah Ormay, Len Richards, Laurie Sliben,

COMMENTS/ ANNOUNCEMENTS: Joanne has a call in to Longwood regarding their joining in ToTT. She is also interested in contacting the Pgh Pickle Company and the Springwood Conference Center as well.

DISCUSSION WITH MARILYN JENKINGS: Marilyn is the Allegheny County Library Association Executive Director. She explained how ACLA originated and how they distribute funds. Marilyn presented a pie chart indicating revenue sources for libraries. To receive money from RAD a library must be eligible for State Aid and must also maintain continuing education for staff. Marilyn mentioned that locally generated money is important for receiving RAD money; the more that a library receives locally, the more they will receive from RAD. According to Marilyn, RAD funds have been up and a new budget will be released in a few months. By increasing library funding, a state will also increase education. Marilyn mentioned that ACLA standards often focus on what state standards don't address such as how library programs positively impact the community and aid in community engagement, how libraries work together, and the attributes of a strong and effective library board. Marilyn handed out an ACLA standards checklist for Allegheny County board members to complete. If a library does not fare well, there are no negative consequences. ACLA will send a consultant and provide resources to better enable that particular library.

CONSENT AGENDA: Minutes of the previous meeting were approved. Staff reports of current and on-going events were approved. There will be less programming in November and December due to lower attendance around the holidays. The board will acknowledge Karen's hard work as she is also in the midst of STEM training and is in the process of obtaining her Master's Degree. Attendance at the Verona Pop-Up Library is picking up.

CHAIR REPORT: Deborah submitted a written report. Tom Whalen mentioned that Stephanie and Katie did a good job regarding the PEG Channel study. Deborah has reached out to the Verona Council president to initiate the process to obtain a Verona citizen for the OCL Board.

DIRECTORS REPORT: Beth, along with the board, is very impressed with the diversity in OCL programming. Materials for the Annual Appeal have been sent to Rodgers and DeTurck for printing. OCL will host the Librarian's Advisory Council in the coming week. This will showcase the library to a broader community. OCL staff has created usage guidelines for the 1800 era diaries from Dr. Kerr's father. The Kerr museum board has voted on and accepted these guidelines. Karen and Beth will attend a "Librarians as STEM Educators" workshop soon.

MAINTENANCE REPORT: Paul was not present. Beth reported that Huckestein worked on one HVAC repair and drained the chiller for the winter. Council will inform when funding is available for HVAC cleaning and filtering. The dampers have been repaired and Paul has a call in to extend the downspouts. The security system cameras are still working and it would be good to add more.

FINANCE REPORT: Len presented a complete and comprehensive budget report. Beth will ask Laurie for a new report after the 15th. Donor contributions are increasing. There is a deficit in repairs and maintenance.

DISCUSSION: New salary scenarios have been sent to Council. The budget will be finalized at the end of December. The OCL board has noted that the major financial problems stem from maintenance and repairs, not staff salaries. Deborah will craft a letter to Council asking for staff to have a 30 hour work week as opposed to 28.

CLOSING REMARKS: Holiday party will be December 4. Next meeting will be December 9, 2015

ADJOURNED: Meeting was adjourned at 8:45.

Respectfully Submitted,
Katie Lascola - Secretary