

Minutes of Board Meeting
Oakmont Library June 10, 2015

ATTENDANCE: Joanne Brownlee, Matt Kissane, Katie Lascola, Beth Mellor, Deborah Ormay, Paul Pastierik, Len Richards

OAKMONT COUNCIL: Tom Whalen spoke to the board about the library acting as a possible vehicle for the PEG (public access television) channel study. See attached information.

CONSENT AGENDA: Minutes of the previous meeting and staff reports of current and on-going events were approved. In May, Karen received certification from ACLA for the Summer Reading program. The OCL staff is up to date on federal, state and Department of Health and Human Services clearances. 13 authors were part of the Local Author Fair. They each gave a copy of their book as a donation for the OCL collection. Stephanie is managing most of the social media. However, Karen and Beth are managing the Facebook account. BooktoberFest is progressing nicely. An OCL staff member will speak to a Cranberry Library staff about their experience, in particular, food trucks.

CHAIR REPORT: Deborah submitted a written report. The board members who attended the ACLA training on June 3 will combine notes on Google Docs. Board members who are interested in working on Beth's evaluation should return the completed form to Lisa Jensen by July 1st. Board members are asked to consider board positions for 2016. The vote will occur in December. Beth and Deborah will meet with Lisa on June 16 to begin budget talks.

DIRECTORS REPORT: The newest staff member, Katie, has ESL training. This will be used in programming. The PNC Charitable Trust Grant is still pending. An answer should arrive in June. Board members are encouraged show support by attending the meeting with the PNC Foundation this fall. Beth will disclose the date when it's made available. OCL has been asked to host the county session of the Unconference in the fall. This is a conference with less structure. People move freely and are not discouraged from changing topics. The library directors voted on asking RAD for a 3% increase in funding for 2016. A positive answer is hopeful as revenues are up. Chief DiSanti's classes on personal safety were well received by the staff as well as the public. There is still a question of who will pay for the new downspouts. The bill that was submitted wasn't clear. Paul will look into it further.

MAINTENANCE REPORT: The two individuals who stole the copper downspouts will face court hearings. The sample pipes that were brought back from the salvage yard were confirmed to be from the OCL. During the investigation, the police asked if security cameras were available. While there aren't any currently, the board feels that cameras would be beneficial. Replacements for the stolen pipe will be approximately \$2000. The stolen copper pipes will be replaced with plastic. The 20 people scheduled to weed and clean up for community service never arrived. Two high school students did come and worked diligently. John came the week after to trim and mulch the areas that were cleaned. Paul is looking into keyless locks for the downstairs doors. He has found that the cost is minimal.

FINANCE REPORT: Len presented a complete and comprehensive budget report. The OCL is \$23,000 behind projected budgeting. \$13,000 of this is due to operating expenses, repairs and maintenance. Beth will write a short explanation in the Oakmonter regarding fundraising. This will explain the need for more money to maintain and operate the building. 8% of expenditures are currently being spent on books. This percentage should be higher.

FUNDRAISING REPORT: May 15, 2016 will be the Taste of Two Towns 5th Anniversary. Joanne has met with a committee to generate ideas for this anniversary. The Oakmont Country Club will not attend due to the US Open, but has promised to donate money for the tables and chairs. The Taste of Two Towns 2015 has raised \$12,242. \$1,130 of that was from the raffle.

DISCUSSION: Deborah will look into bringing on a Verona resident to join the OCL board or becoming an advisory member. A motion was moved for Matt to put a scoping document on Google Docs to help the borough better understand if the PEG channel is viable. The Strategic Plan and future board development discussions will be tabled until the next board meeting.

CLOSING REMARKS: Next meeting will be July 8, 2015

ADJOURNED: Meeting was adjourned at 8:24.

Respectfully Submitted,
Katie Lascola - Secretary