

Minutes of Board Meeting
Oakmont Library May 13, 2015

ATTENDANCE: Joanne Brownlee, Matt Kissane, Katie Lascola, Beth Mellor, Deborah Ormay, Paul Pastierik, Len Richards, Nancy Ride, Laurie Sliben

CONSENT AGENDA: Minutes of the previous meeting and staff reports of current and on-going events were approved. Discussion with Tom Whalen will be postponed until the June meeting. One of the summer programs is Two Chapter Tuesday. Every Tuesday an adult will read aloud two chapters of a different book from The Magic Tree House series. Children will show comprehension by discussing the book, completing a craft and having a snack all pertaining to the book. Upon completion, they will take their book home. Karen will be visiting ACLA in May so that OCL can become a part of the American Doll lending program. Children will be able to take out, via a library card, an American Doll along with her corresponding book and a change of doll clothing. These are just two of the many children's programs coming up. Stephanie will be giving a presentation to the Cub Scouts about life in Oakmont in the "good old days." Booktoberfest is also coming along nicely. Five breweries are lined up.

CHAIR REPORT: Katie Donahue will be joining the OCL staff at the end of May. Beth and Deborah gave a joint presentation to the Riverview School Board requesting money for the Verona pop-up library. The board will discuss security measures that must be taken at Verner Elementary in preparation for the library and will give their final answer to Beth in July. Beth is currently waiting for the PNC grant trust. One foundation is lined up to pay for books at the pop-up library and another is paying for the technology. Beth and Deb also spoke at a Borough Council Meeting regarding the OCL HVAC. Council is willing to take responsibility for OCL building maintenance. Moving forward, Beth will give council estimates and bios for building repairs. The last bid from BDA for review of the HVAC system was approved by council. Nancy will look into the OCL's request for financial data concerning the referendum funds.

DIRECTORS REPORT: Deborah will henceforth submit a written report at each OCL board meeting. Every three years, clearances and fingerprinting are mandated for employees working with children. This should be built into the budget. In June, Chief DiSanti will be presenting two classes at the OCL regarding public safety. The first will be for staff and will require the library to close for 1.5 hours. The second will be for the public. The Department will be asking for donation from program patrons in order to buy trauma kits for the Riverview School District.

MAINTENANCE REPORT: A representative from McCandless has viewed the old library doors for possible use in a museum for the borough of McCandless and the North Allegheny school district. This structure is going to replicate a one room school house. The representative was interested. If they end up taking the doors, they would install a gold plate on one of them acknowledging where the doors have come from and their connection to Andrew Carnegie's legacy. Paul has spoken to John about landscaping estimates. John's estimates are less than competitors. A local church group is going to donate time and labor to OCL in May. Paul is going to oversee this group as they weed the landscape. There are no more leaks. Paul will obtain and estimate for plaster and paint. Paul has also suggested that council members come to OCL for a "maintenance tour." This tour will be led by Paul and last about an hour. Beth will speak with the PNC Foundation to see if they would assist with OCL maintenance costs.

FINANCE REPORT: Len presented a complete and comprehensive budget report. Other than being over \$25,000 for maintenance and repairs, OCL is on target for 2015. Len will transition financial responsibilities to Matt.

FUNDRAISING REPORT: As of this meeting, 173 tickets to Taste of Two Towns have been sold, 12 restaurants are confirmed and an ice sculpture of a squirrel has been promised as a donation. Joanne will meet with any available board members as well as a few high school students on Saturday to move furniture and prepare for Sunday's event. George Coulter and Paul will set up wine, Giant Eagle has donated water and Rose Henry has donated soda.

DISCUSSION: Everyone who donated to the library receives a written acknowledgement. The board has decided that those who donate \$1000 or more will receive an additional hand-written note signed by the board chair. The board

collectively identified what is exactly needed from council by breaking ideas up into categories and also identifying the barriers of each category. The overall categories are: building, services, funding, resources and parking lot (this is for ideas that don't fit into the other categories). Beth will put this information into a usable format to revisit at a later meeting. The board will use the OCL mission statement and vision statement as guiding points for each category. The board also discussed specific assignments for each member.

CLOSING REMARKS: Next meeting will be June 10, 2015

ADJOURNED: Meeting was adjourned at 9:37.

Respectfully Submitted,
Katie Lascola - Secretary