

Minutes of Board Meeting  
Oakmont Library  
March 11, 2015

**ATTENDANCE:** Joanne Brownlee, Lisa Jenson, Matt Kissane, Beth Mellor, Deborah Ormay, Paul Pastierik, Laurie Sliben, Len Richards

**ANNOUNCEMENTS:** The Board congratulated Beth on her 5<sup>th</sup> anniversary, March 15, as Library Director. FOOLS will now be known as Friends of Oakmont Library, to eliminate any questions especially by new residents of Oakmont.

**CONSENT AGENDA:** Minutes of the previous meeting and staff reports were approved.

**GUEST SPEAKER:** Borough Manager, Lisa Jensen, addressed the Board to relieve any anxiety on financial matters. She presented the final Library Fund Budget, the Budget Report (Jan. and Feb.) and the Balance Sheet as of March 11<sup>th</sup>. After the bond issue is paid in 2024, the Library should receive the \$100,000 per year no longer paid on the bond issue. The Library Board is not a Board of Trustees, but a recommending body to Borough Council. Lisa suggested an independent mechanical engineer be brought in to identify the maintenance problems, decide what needs to be done and what the cost will be. Her other recommendations included: setting a goal each year for fundraising and the closing of the PNC Library Capital Campaign Fund which was voted on and approved later in the meeting.

**DIRECTOR'S REPORT:** Staff training this month focused on the Reader Advisory Service. The staff has designed a worksheet for patrons to fill out so the staff can help selecting books for patrons to read based on the books they have enjoyed in the past. Beth would like to have some flexibility in recommending raises for employees to reflect their quality of work and responsibilities. This will be discussed at a later meeting. Beth is engaged in a pilot program with CLP in which we will purchase books through CLP to obtain their discounts.

**MAINTENANCE REPORT:** Paul will approach Ace Hardware about donating supplies he needs for the Library. Paul is also hoping to sell the 2 oak doors he found in storage and the antique lamp fixture to interested parties. He will soon install study cubicles around the computers in the teen area.

**FINANCIAL REPORT:** Len presented Summary Budget Reports for the 12 month ending 31 December, 2014, the 2 months ending 28 February, 2015 and the most recent 3 months. Matt Kissane will be meeting with Fred Favo to go over information on the Wells Fargo account.

**FUNDRAISING:** Fourteen restaurants will be participating in the "Taste of Two Towns" May 17<sup>th</sup>, 2015 from 6-8:30 pm. Several gift certificates and gift baskets have been donated for the raffle. The April Newsletter will feature an article about the event as well as a reservation form. Also patrons may now pay for their reservations by Pay-Pal.

**DISCUSSION:** It was decided to approach the School Board about contributing to the Serious Success Station (pop-up library) in Verner Elementary School and also mail personalized Annual Campaign letters to the community in July. The funding from The School Board will go to help cover staff costs. The Grable Foundation and PNC Charitable Trusts are being approached for funding technology and materials. The board also voted and approved an increase in the overdue book charge to 25cent per book, per day for adult and children's books. In addition the board voted and approved the closing of the PNC Capital Campaign Fund. The April 8<sup>th</sup> meeting will be devoted to a discussion of ACLC Standards and our Mission Statement.

**ADJOURNED:** The meeting adjourned at 9:10

Respectfully Submitted,  
Joanne Brownlee